



**Cowichan Bay Waterworks
SPECIAL BOARD MEETING MINUTES
915 am, June 27, 2022.
Via Zoom.**

Present: Lew Penney, Chairperson
Judi Baker, Trustee
Pete Edgar, Trustee
Wendy Gregg, Trustee
Calvin Slade, Trustee

Staff: Cheryl Wirsz, District Administrator

1. Call Meeting to Order

Chairperson Lew Penney called the meeting to Order at 915 am.

2. Traditional Territory Acknowledgement

It is recognized that the meeting is occurring on the traditional territory of the Coast Salish people.

3. Approval of Agenda

Motion 2022 06 01

Moved/Seconded to approve the agenda as circulated.

CARRIED

4. Conflict of Interest Declarations

No declarations occurred.

5. Correspondence – Receive

Motion 2022 06 02

Moved/Seconded to authorize the Chairperson and District Administrator to execute the interim agreement with Maple Facilities for the provision of water operations services, subject to amending the term, and clarifying travel time and to continue negotiating the final operations and maintenance agreement.

Motion 2022 06 03

Moved/Seconded to not accept the Feasibility Study for the Fire Hall prepared by Associated Engineering and to request that quality control be implemented to ensure that future reports meet an improved standard of accuracy.

CARRIED

Motion 2022 06 04

Moved/Seconded to receive the Memorandum of Understanding for the townhouse development at 1800 Pritchard Road and to authorize the Chairperson and District Administrator to execute the MoU as amended [timing for completion of the offsite work].

CARRIED

6. Date for Next Board Meeting

- Special Board Meeting via Zoom at the call of the chair for Insurance later this week.
- July 18, 2022 Regular Board Meeting

7. Adjournment

The Meeting adjourned at 954 am.

Chairperson

District Administrator