



**Cowichan Bay Waterworks
SPECIAL BOARD MEETING MINUTES
915 am, MARCH 31, 2022.
1760 Pavenham Road, Cowichan Bay BC**

Present: Lew Penney, Chairperson
Judi Baker, Trustee
Pete Edgar, Trustee
Wendy Gregg, Trustee
Calvin Slade, Trustee

Staff: Cheryl Wirsz, District Administrator

1. Call Meeting to Order

Chairperson Lew Penney called the meeting to Order at 915 am.

2. Traditional Territory Acknowledgement

It is recognized that the meeting is occurring on the traditional territory of the Coast Salish people.

3. Approval of Agenda

Motion 2022 03 31 1

Moved/Seconded to approve the agenda as circulated.

CARRIED

4. Conflict of Interest Declarations

No declarations occurred.

5. District Administrator Reports

Motion 2022 03 31 2

Moved/Seconded that Bylaw No. 343, IFCWS Repeal Bylaw, be introduced and given first reading.

CARRIED

Motion 2022 03 31 3

Moved/Seconded that Bylaw No. 343, IFCWS Repeal Bylaw, be reconsidered and finally passed.

CARRIED

Motion 2022 03 31 4

Moved/Seconded to receive the bids from the Water Operator Request for Proposals and to direct the District Administrator to begin negotiations.

CARRIED

Motion 2022 03 31 5

Moved/Seconded to seek reclassification from a Level III to a Level II under the Environmental Operators Certification Program.

CARRIED

Motion 2022 03 31 6

Moved/Seconded to accept and execute the Petition to Extend a Boundary for 4461 Trans Canada Highway, and request the Lieutenant Governor in Council amend the Letters Patent to include the CBID Fire Hall Lands within the boundary of the Cowichan Bay Waterworks District.

CARRIED

Motion 2022 03 31 7

Moved/Seconded to renew the membership with the Coastal Water Suppliers Association.

CARRIED

6. Date for Next Board Meeting

April 26, 2022, 2022, 1760 Pavenham Road, Cowichan Bay

7. Date for the Annual General Meeting

Thursday, May 26, 2022 @ 7 pm in the Gym, Bench Elementary School, 1501 Cowichan Bay Road, Cowichan Bay, BC.

8. Adjournment

The Meeting adjourned at 1050 am.

Chairperson

District Administrator