



**Cowichan Bay Waterworks
COMMITTEE OF THE WHOLE MINUTES
5:00 pm June 12, 2025
1760 Pavenham Road, Cowichan Bay BC**

Present: Calvin Slade, Chairperson
Julia Balabanowicz, Trustee
Pete Edgar, Trustee
Sharon Moss, Trustee
Scott Cunningham, Trustee
Staff: Anne Nippard, District Administrator
Pam Bendes, Assistant District Administrator

Call Meeting to Order

Chairperson called meeting to Order 5:00 pm.

1. **Approval of Agenda** **Moved Pete / Seconded Scott** **CARRIED**
2. **Traditional Territorial Acknowledgement**
The Chairperson recognized that the meeting is occurring on the traditional territory of the Coast Salish people.
3. **Introduction of Late Items**
4. **Conflict of Interest Declaration** No declarations occurred

District Administrator Reports

5. Reply from WLRS Re: License – Received, it was decided that the Board would reply to the letter
6. Information regarding Line of Credit was received
7. Oceanfront Meter Installation:
 - o **Motion:** to transfer \$9,383.55 from Capital to Operating to cover the replacement of the Oceanfront Meter as part of the meter replacement project.**Moved Sharon / Seconded Julia** **CARRIED**
8. Ordano – Discussion regarding the status
9. Future of CBWD: Decision to continue receiving feedback before setting up a committee
10. No new business
11. **In-Camera** Moved to in camera at 7:05 p.m. The in-camera session concluded at 7:50 p.m.

Date for Next Meeting – Regular Board Meeting – June 26th, 2025 at 5:00 p.m.
Adjournment at 7:55 p.m.

A large, stylized handwritten signature in black ink, likely belonging to the Chairperson.

Chairperson

A handwritten signature in black ink, likely belonging to the District Administrator.

District Administrator