



## COWICHAN BAY WATERWORKS DISTRICT

1760 Pavenham Road, Cowichan Bay, British Columbia V0R 1N1

Phone: 250-748-1687

Fax: 250-748-1627

Email: [info@cowichanbaywater.com](mailto:info@cowichanbaywater.com)

Website: [www.cowichanbaywater.com](http://www.cowichanbaywater.com)

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### REQUEST TO APPEAR AS A DELEGATION

At the CBWD Board of Trustees Meeting

Cowichan Bay Waterworks District Board of Trustees Meetings are posted on CBWD website at:

<https://cowichanbaywater.com/> or you can call the office.

Meetings are regularly held once a month at 5:00pm

Delegates are individuals or group representatives who are requesting to address the Board at the meeting on a subject of an agenda item. Please submit this application to be considered for an agenda item at the Board Meeting.

**Deadlines:** Delegation requests and any supporting documentation can be submitted to the district five business days prior to the meeting.

**Confirmation:** You will be contacted by the District Administrator to confirm your place on the agenda.

Requested Meeting Date: \_\_\_\_\_

Name of Delegate(s): \_\_\_\_\_

Representing: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Title and Topic of Request (Please provide details and attach any additional information):

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Please note: Contact information submitted will become part of public information and added to agenda and minutes, please indicate if you do not wish to have the contact information disclosed.