

COWICHAN BAY WATERWORKS DISTRICT FALL NEWSLETTER 2020



Telegraph Reservoir 195,000 imperial gallons

IMPORTANT PUBLIC OFFICE ACCESS NOTICE – CORONAVIRUS (COVID-19)

The office is now open to Public Access. In an effort to prevent the spread of the Coronavirus (COVID-19) and protect the Public and Staff's Health and Safety, the office entrance is limited to one person at a time. If more than one person arrives in the lobby entrance, please kindly wait outside the door until you are called to enter. For safer communication, please call the office or email with your inquiry. Stay safe and keep healthy.

PAYING YOUR BILLS

IMPORTANT NOTICE: CBWD encourages online banking payments through your Financial Institution for Water Toll & Parcel Tax invoices, or you may drop the payment off at the office through the secured mail slot in the front door.

ANNUAL GENERAL MEETING

Wednesday, October 21, 2020 at 7:00 pm - Registration at 6:30 pm

COVID-19 Safety Measures following Provincial Guidelines For Social Distancing and Hygiene
Please RSVP to CBWD Office located at 1760 Pavenham Rd, Cowichan Bay, BC or by email to cbwater@telus.net (50 person limit on public gatherings)

Location: Cowichan Bay Volunteer Fire Resue 4461 Trans Canada Hwy 2nd Floor

Presentation and approval of the 2019 Audited Financial Statements, Capital Upgrade Projects, and the Election of one Trustee position for a three-year term. In order to promote safe participation and allow physical distancing CBWD is asking residents to please fill out a nomination form and submit it to the office by October 16, 2020; this will allow election procedures to be in place. Nomination forms are available on our website at www.cowichanbaywater.com or you can pick one up at the office. A Zoom Link will be provided prior to the AGM for residents who wish to watch virtually Please note: residents will be updated on the process if an election will be conducted on October 21, 2020.

METER BOXES

A friendly reminder, water meter boxes need to be cleared of any items such as vegetation, hedges and rocks, so the District can have visible access to read the meter and in the event of an emergency water shut off. If you are unsure of where your meter box is located, please call the office at 250-748-1687. If the District must clear the box, a fee will be charged.



FIRE HYDRANTS

Please note, in order for firefighters to access a hydrant in the event of a fire, a 3-foot clearance is required from obstructions. As part of CBWD maintenance, the district regularly maintains the ground cover around each hydrant.

The District would like to thank the Ministry of Transportation for installing two "new no parking" signs to allow the Cowichan Bay Volunteer Fire Department access to the hydrant located across from 1695 Cowichan Bay Road (The Village).

ANNUAL FLUSHING

As part of CBWD's maintenance program to maintain good water quality, the annual water main flushing took place June 1 – 5, 2020. Thank you for your cooperation and patience.

CURRENT CAPITAL PROJECTS

In March 2020, the District upgraded the CL2 Pumps at the Valleyview Well site and in May the District replaced the Valleyview Well #1 Pump with a new Variable Frequency Drive Controller.

COWICHAN BAY RD WATER MAIN REPLACEMENT:

Cowichan Bay Rd - Wessex Road to Botwood Lane Improvements to replace aging infrastructure:

Cowichan Bay Waterworks underground aging infrastructure from the north side of Cowichan Bay Rd from the intersection of Botwood Rd to 1791 Cowichan Bay Rd needs to be upgraded and replaced. The District engineer completed a feasibility study July 2018 estimating construction costs of \$700,000.00. Funds for this capital project are currently being explored with CBWD's financial institution. Improvements to the water main line replacement within the village core at the waterfront will ensure good water quality and improved fire protection.

MAIN WATER SHUT OFF VALVE

Do you know **where the Main Water Shut Off Valve is located in your house and where the main water shut off is located at your property line** in the event of an emergency?

An emergency water shut off valve is a valve that cuts off the entire water supply to your home.

We have seen an increase of emergency calls to shut the water off at the meter because homeowners cannot find it.

In the event of a leak or a water break on your property, locating your shut off valve can make a difference in saving your home from water damage.

Cowichan Bay Waterworks District after office hours water related emergency 250-748-1687 and select option 3 to leave a detailed message that will be immediately dispatched to CBWD Certified Water Operator.



COWICHAN BAY ESTATES Vee Road Subdivision:

Cowichan Bay Estates Subdivision 49 new lots located at Vee Road & Wilmot Road will be connected to the Districts water supply; in order to meet CBWD design standards for connection to the system, a booster pump station for domestic and fire flow demands is required and is in the design process.

WATER RESTRICTIONS AND WATER CONSERVATION

The District participates with many other water purveyors within the Cowichan Valley. CBWD greatly appreciates your efforts to support the water supply by conserving water usage.

Water conservation measures are in effect from May 1st to October 31st annually.

The District is currently in Stage 2. For details regarding watering times and stages, please visit our website at www.cowichanbaywater.com.

Thank you to the persons who have noticed and called in to the office regarding possible water main or meter box leaks.

SIGN UP FOR EMERGENCY & ROUTINE NOTIFICATIONS – STAY INFORMED

You can sign up for “Alerts” on the website at www.cowichanbaywater.com. Once an update is posted it will email or text you within minutes.

Contact Phone: please update Office Staff with your current telephone number. Office staff have been unable to contact homeowners for various reasons such as, a leak detected on the property and a frozen water line which has resulted in an emergency water shut off.

DISTRICT STAFF

Chairman: Lewis Penney
Trustees:
Calvin Slade
Judi Baker
Wendy Gregg
Peter Edgar

District Administrator: Caroline Stillinger
Assistant Administrator: Shawna Lewis
Billing Clerk: Heather Plumb
Certified Operator: Joe Woolls
Island Flow Control Water Solutions Ltd.
Meter Reader: Rob Knechtle



Cowichan Bay Waterworks District
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Fax (250) 748-1627
Office Hours: Tues-Thurs 9:00-4:00pm
Emergency (250) 748-1687 Ext 3